

A SELECTED BIBLIOGRAPHY OF NORTH CAROLINA PRACTICE MATERIALS FOR LEGAL PROFESSIONALS AND STUDENTS

Constance M. Matzen, M.L.S.
Director of Research Resources
Smith, Anderson, Blount, Dorsett, Mitchell & Jernigan, L.L.P.
Revised D. Nixon, J.D., M.S.L.S. & N. Perry, J.D., M.L.S.
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This selected listing of North Carolina practice materials covers primary and secondary publications used in the practice of law in North Carolina. It is intended for use by practicing lawyers and law school students. The bibliography, which covers both print and electronic materials, is in three parts: Primary Materials, General Materials, and Subject Treatises.

The Primary Materials section lists statutes, administrative agency sources, and reporters. The General Materials section covers general legal research, encyclopedias, forms, law reviews, legal ethics, jury instructions, and court rules. The Subject Treatises section lists secondary source, practice-related publications. When appropriate, recent continuing legal education seminar course handbooks are included. Included Library of Congress call numbers are for the Kathrine R. Everett Law Library collection.

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I. PRIMARY MATERIALS

A. LEGISLATURE

Bills

Daily Bulletin. Chapel Hill, Institute of Government, University of North Carolina at Chapel Hill, 1962-1995. [KFN7407 .D24] Online access to School of Government Daily Bulletin available to UNC Law School or with account and password at: <http://www.sog.unc.edu/dailybulletin/>. Bill look up also available via the North Carolina General Assembly Website from 1985-86 session to date: <http://www.ncga.state.nc.us/Legislation/Legislation.html>

Weekly Bulletin. Chapel Hill, Institute of Government, University of North Carolina at Chapel Hill, 1995-date. [KFN7407 .D25] NOTE: Includes Daily Bulletin for extra and special sessions. Daily bulletin continues online.

Session Laws

The laws of North-Carolina, enacted in the year. North Carolina. [KFN7425 .A22] (The Law Library also has some years on microfiche.) Also available via the North Carolina General Assembly Website: <http://www.ncga.state.nc.us/>

Statutes

General Statutes of North Carolina: Annotated. 2007 ed. Charlottesville, Va.: LexisNexis Matthew Bender. 21v. NOTE: 1999 to date, issued as biennial editions with supplement in even numbered years; 1983-1998, issued in loose-leaf format, 24v. with annual supplements and replacement chapters; prior to 1983, issued as bound volumes with annual supplements and replacement volumes. [KFN7430 1943.A24].

West's North Carolina General Statutes Annotated: Using the Classification and Numbering System of the North Carolina General Statutes of 1943. Eagan, Minn.: West Group, 2000- . 50v. plus indexes, tables of cases, and words and phrases volumes. Annual supplements. [KFN7430 1943 .A241 2000].

Unofficial version of the *North Carolina General Statutes* available via The North Carolina General Assembly website: <http://www.ncga.state.nc.us/gascripts/statutes/Statutes.asp>

B. EXECUTIVE

North Carolina Register. V.1 (1986)- . Raleigh, N.C.: N.C. Office of Administrative Hearings. Biweekly. [KFN7434.A2 N67]
Also available online Volume 21/ 2001 to date at the North Carolina Office of Administrative Hearings website: <http://www.ncoah.com/rules/register/>

North Carolina Administrative Code. Eagan, Minn.: West Group, 2006. 20v. Monthly supplements and periodic replacements volumes. (Supp. May 2008) [KFN7435 1998 .A26]. NOTE: Regulations of some agencies such as the Utilities Commission and the Employment Securities Commission are published separately by the agency.
Also available online via the North Carolina Office of Administrative Hearings: <http://reports.oah.state.nc.us/ncac.asp>

Report of the North Carolina Utilities Commission, orders and decisions. Raleigh, N.C.: The Commission, [1964-date]. [KFN7685 .A556].

North Carolina Attorney General Reports. (1867-1970, issued biennially; 1970-1986 issued semi-annually; 1987-1989, issued annually; 1990-1992 issued in 1 volume). Raleigh, N.C.: N.C. Dept. of Justice. [KFN7840 .A55]. NOTE: Available in microfiche from William S. Hein and Co.; Opinions from 1977 to date are available on LEXIS and Westlaw. Opinions from 1979 to date are available at the North Carolina Department of Justice website: http://www.ncdoj.com/legalservices/lg_legalopinions.jsp

C. JUDICIAL

North Carolina Reports. V.1 (Containing cases from 1778-) . Raleigh, N.C.: N.C. Administrative Office of the Courts. [KFN7445 .A2]. Available online from 1997 to date at: <http://www.aoc.state.nc.us/www/public/html/opinions.htm>

North Carolina Court of Appeals Reports. V.1 (Containing cases from 1968-). Raleigh, N.C.: N.C. Administrative Office of the Courts. [KFN7448 .A2]. Available online from 1996 to date at: <http://www.aoc.state.nc.us/www/public/html/opinions.htm>

Southeastern Reporter, 200 vols. St. Paul, Minn.: West Publishing Co., 1887-1939. [KF135 .S6 S68 1st].

Southeastern Reporter, Second Series. V.1 (Containing cases from Mar./Apr. 1939-) . Eagan, Minn.: Thomson West. [KF135.S6 S68 2d].

II. GENERAL MATERIALS

A. LEGAL RESEARCH

Corbett, Mary Louise, et al. *Guide to North Carolina Legal and Law-related Materials.* American Association of Law Libraries, Government Documents Special Interest Section, State Bibliography Series. Chicago, Ill: AALL, 1996. [KFN7401.C67]. [NOTE: A revised edition of this guide is anticipated for winter 2008.]

McKnight, Jean Sinclair. *North Carolina Legal Research Guide.* Littleton, Co.: Fred B. Rothman, 1994. [KFN7475 .M38 1994]. [NOTE: A new edition of this book is expected in 2009.]

Steele, Thomas & Diprisco, Donna. *Survey of North Carolina State Legal and Law-Related Documents.* Chicago, Ill.: American Association of Law Libraries, 1987. [KFN7401 .S73 1987].

Childs, Scott & Dunshee, Melanie. *North Carolina Colonial Legal Materials in PRESTATEHOOD LEGAL MATERIALS 837* (Michael Chiorazzi & Marguerite Most, eds.). Binghamton, N.Y. : Hawthorne Press 2005. [KF240.P688]. Guide to locating both pre- and post-statehood N.C. historical legal documents.

Kavass, Igor I. & Christensen, Bruce A. *Guide to North Carolina Legal Research*. Buffalo, N.Y.: Wm. S. Hein & Co., 1973. [KFN7475 .K37 1973]. Out of print, but helpful for locating historical NC legal material.

B. DIRECTORIES

Martindale Hubbell Law Directory. [KF190 .M37]. Also available at (<http://www.martindale.com/>).

North Carolina Legal Directory (2007). [Reference Desk KF192.N67 2007].

North Carolina Directory of State and County Officials (2007). Only available at (<http://www.secretary.state.nc.us/pubsweb/direct.aspx>).

North Carolina State Bar Directory. Only available at (http://www.ncbar.com/members/member_directory.asp).

C. ENCYCLOPEDIAS, DIGESTS, INDEXES

North Carolina Bar Association. General Practice, Solo, and Small Firm Section. *North Carolina General Practice Deskbook*. 3rd ed. Cary, N.C.: North Carolina Bar Foundation, 2004. 3v. [Reserve KFN7481 .G45 3rd].

N.C. Dept. of Justice, Legal Opinions Search (http://www.ncdoj.com/legalservices/lg_legalopinions.jsp). Contains formal and advisory opinions issued by the Dept. of Justice from 1979 to present. Search by keyword, year or name of original opinion requestor. Note: Includes official and advisory opinions only. NOTE: Does not include advisory “letters.”

North Carolina Index 4th. Code Research Guide: Statutory Guide to Strong’s North Carolina Index 4th, AmJur 2d, ALR 5th, ALR 4th, ALR 3d, ALR 2d, ALR Federal, U.S. L. Ed., Fed. Proc. L. Ed., Forms, Proofs, Trials. Rochester, N.Y.: Lawyers Co-operative Pub. Co., 1994. (Supp. 2003) [KFN7445.6 .S82].

Strong’s North Carolina Index Archive: An Encyclopedic Treatment of North Carolina Law. Rochester, N.Y.: Lawyers Cooperative Pub. Co. (Thomson/West), 1996-2000. 14v. [KFN7445.6 .S824 1996].

Strong’s North Carolina Index 4th: An Encyclopedic Treatment of North Carolina Law. Rochester, N.Y.: Lawyers Co-operative Pub. Co. (Thomson/West), 1989-. 50v. plus indexes and words and phrases v. Annual supplement & periodic replacement volumes. (Supp. May 2008). [KFN7445.6 .S82 1989].

West’s North Carolina Digest 2d. St. Paul, Minn.: West, 1990-. 39v. Annual supplement. (Supp. May 2008) [KFN7457 .N67 1990].

D. FORMS, GENERAL

SEE ALSO:

CIVIL PRACTICE AND PROCEDURE COLLECTIONS	GENERAL PRACTICE AND PROCEDURE
COMMERCIAL LAW	INSURANCE LAW
CORPORATION LAW	REAL PROPERTY
CRIMINAL PRACTICE AND PROCEDURE	WILLS, PROBATE, TRUSTS, & ESTATES
DOMESTIC RELATIONS	WORKERS' COMPENSATION

American Jurisprudence Pleading and Practice Forms Annotate : a comprehensive, carefully compiled and edited collection of pleading and practice forms, including jury instructions, [. . .] : state and federal. Rochester, N.Y.: Lawyers Co-operative Pub. Co., 1956- Periodic supplements. (Supp. Spring 2008) [KF8836 .A45 1956].

Armstrong, Marcia H et al. *Practical family law form book*, Wake Forest University. Continuing Legal Education, 1999. [KFN7494.A65 P73 1999].

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Douglas' Forms. 6th ed. Vol. 5 only. Newark, N.J.: LexisNexis, 2005. Annual supplement. NOTE: Individual volumes listed under the appropriate subject. (Supp. 2007) [Reserve KFN7468 .D68 2005].

North Carolina Judicial Department Forms Manual. Raleigh, N.C.: N.C. Administrative Office of the Courts, 1984- . Annual supplement. (Supp. Dec. 2007) [KFN7468 .N677 Rev]. Also available at: (<http://www.nccourts.org/Forms/FormSearch.asp>).

WashLaw Legal Research on the Web, Legal Forms: (<http://www.washlaw.edu/legalforms/>). Links to state and federal court, tax, business and other legal forms.

West's Legal Forms. 2nd ed. 31v. Periodic supplements. (Supp. 2007) [KF1384 .A65 W47 1981].

E. LEGAL ETHICS

The North Carolina State Bar. *North Carolina State Bar Lawyers' Handbook.* Raleigh, N.C., 2008. Annual editions. [KFN7476.5 .N82].NOTE: Issued in book format prior to 1999; 1999 edition and later editions issued as CD-ROM and book. Contains text of all current ethics opinions as of date of publication.

The North Carolina State Bar Journal. V.1 (Fall 1996)- . Spring 2008. Raleigh, NC. Quarterly. [K14 .O7369]. NOTE: Each issue contains the quarterly report of the North Carolina State Bar Ethics Committee, with the full text of proposed ethics opinions. Ethics opinions are also searchable at: (<http://www.ncbar.com/ethics/>). Disciplinary actions, orders and hearings schedules can be searched at: (<http://www.ncbar.com/discipline/>).

F. PATTERN JURY INSTRUCTIONS

N.C. Conference of Superior Court Judges. Committee on Pattern Jury Instructions. *North Carolina Pattern Jury Instructions for Civil Cases*. Cary, N.C.: N.C. Conference of Superior Court Judges and North Carolina Bar Association, June 1975, Reprinted June 1988. 2v. Annual supplement. [KFN7942.6.A6 N67] Also available to NC Bar members at (<http://www.ncbar.org/casemaker/index.aspx>).

N.C. Conference of Superior Court Judges. Committee on Pattern Jury Instructions. *North Carolina Pattern Jury Instructions for Criminal Cases*. Cary, N.C.: N.C. Conference of Superior Court Judges and North Carolina Bar Association, April 1973. 2v. Annual supplement, available from Institute of Government. [KFN7983.A65 N671] Also available to NC Bar members at (<http://www.ncbar.org/casemaker/index.aspx>)

N.C. Conference of Superior Court Judges. Committee on Pattern Jury Instructions. *North Carolina Pattern Jury Instructions for Motor Vehicle Negligence*. Cary, N.C.: N.C. Conference of Superior Court Judges and North Carolina Bar Association, April 1974. Annual supplement. (Supp. 2007) [KFN7942.A65 N681] Also available to NC Bar members at (<http://www.ncbar.org/casemaker/index.aspx>)

G. RULES OF COURT

The General Statutes of North Carolina: Annotated Rules. Charlottesville, Va.: LexisNexis Matthew Bender, 2007. Annual edition with semi-annual supplement. [KFN7430 1943 .A25].

North Carolina Rules Annotated: Rules of Civil Procedure and Evidence. Charlottesville, Va.: LexisNexis Matthew Bender, 2008. Annual edition with semi-annual supplement. [See alternative below for UNC Law Library.]

North Carolina Rules of Court. Individual volumes for State, Federal, and Trial Court rules. Eagan, Minn.: Thomson West, 2007. 3v. Annual edition. [KFN7929 .A195].

West's North Carolina General Statutes Annotated. St. Paul, Minn.: West Group, 2000. Annual supplement. [KFN7430 1943 .A241 2000].

H. MISCELLANEOUS

Campbell, William A. *Notary Public Guidebook for North Carolina*. 10th ed. Chapel Hill, N.C.: Institute of Government, 2006. [KFN7926.N6 L46 2006].

North Carolina Blue and White Book: State Reports Showing Volume and Page of South Eastern Reporter (Blue Section) , South Eastern Reporter Showing Volume and Page of State Reports (White section). Eagan, Minn.: West Group, n.d. Annual supplement. (Supp. 2008) [KFN7439.N67].

III. SUBJECT TREATISES

A. ADMINISTRATIVE LAW

Poyer & Spruill, L.L.P. *The North Carolina Administrative Law Guide*. Raleigh, N.C.: Business Law Resources, 1996. (Note on Title Page: Current through June 30, 1996) (UNC Law Library DECLARED LOST-Available from North Carolina Collection C353 P89n (library use only) and Duke and NCCU Law Libraries)

B. ALTERNATIVE DISPUTE RESOLUTION

North Carolina Bar Foundation. *Alternative Dispute Resolution in North Carolina: A New Civil Procedure*. (Clare, Jacqueline R., ed.) N.C.: North Carolina Bar Foundation and the North Carolina Dispute Resolution Committee 2003. [KFN7960.3 .A948 2003].

C. ANTITRUST AND TRADE REGULATION

Allen, Noel Lee. *North Carolina Unfair Business Practice*. 3rd ed. Newark, NJ: LEXIS NEXIS Matthew Bender, 2004. [Reserve KFN7630 .A95 3rd].

D. BANKRUPTCY

North Carolina Bar Association. *Consumer bankruptcy law*. Cary, N.C.: North Carolina Bar Foundation, 2007. [KFN7621.A75 C652 2007].

North Carolina Bar Association. *Basics of bankruptcy: a practical guide for the new practitioner*. Cary, N.C.: North Carolina Bar Association Foundation, 2005. [KFN7621.Z9 B37 2005].

E. CIVIL PRACTICE AND PROCEDURE

SEE ALSO: CRIMINAL PRACTICE AND PROCEDURE
GENERAL PRACTICE AND PROCEDURE

Douglas' Forms. V.2: Civil Litigation. 6th ed. (Hunton & Williams) Newark, NJ: LexisNexis, 2005. Annual supplement. [Reserve KFN7468 .D68 2005].

Wilson, G. Gray. *North Carolina Civil Procedure*. 3rd. Newark, N.J.: LexisNexis, 2007. 2v. Annual supplement. [Reserve KFN7930 .G73 2007].

Woodlief, Alan D., Jr. *Shuford North Carolina Civil Practice and Procedure, With Appellate Advocacy*. 6th ed. Eagan, Minn.: Thomson West, 2003. Annual supplement. [Reserve & Stacks KFN7930 .S53 2003].

Thorp, William L. *North Carolina trial practice forms*. 6th ed. St. Paul, Minn.: West Group 2003. Annual Supplement. [Reserve KFN7930.A65 T48 2003].

F. COLLECTION OF JUDGMENTS

SEE ALSO: REAL PROPERTY

Carpenter, Charles F., *Successful judgment collections in North Carolina*. Eau Claire, WI : National Business Institute, 2005. [KFN7951 .S83 2005].

Brown, James J. *Judgment Enforcement*. 2nd ed. Gaithersburg : Aspen Law & Business, 1999-. Annual releases. [KF9025 .B76 2nd]. NOTE: Chapter 11: *Debt Collection in North Carolina*, by Jerry T. Myers.

Clontz, Ralph, C. et al. *Collection and Enforcement of Judgments 2001*. Winston-Salem, N.C.: Wake Forest University School of Law Continuing Legal Education, 2001. [KFN7951 .N67 2001].

G. COMMERCIAL LAW

Winslow, Edward C. *North Carolina Secured Transactions Under Revised Article 9 of the Uniform Commercial Code: Forms and Practice Manual*. Brooklandville, Md., Data Trace Legal Pub., 2001. [KFN7575 .N67 1st].

H. CONSTITUTION

North Carolina Bar Association. *All You Ever Wanted to Know about the State Constitution but Were Afraid to Ask*. Cary, N.C.: North Carolina Bar Association Foundation, 2000. [KFN7801.5 .A55 2000].

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I. CONSTRUCTION LAW

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J. CONTRACTS

Hutson, John N. and Miskimon, Scott A. *North Carolina Contract Law*. New York, NY: LEXIS Publishing, 2001. Annual Supplement. [Reserve KFN7550 .H88 2001].

K. CORPORATION LAW

Douglas' Forms. V.I: Business Transactions. 6th ed. (Hunton & Williams) Newark, NJ : Lexis/Nexis, 2005. Annual Supplement. [Reserve KFN7468 .D68 2005].

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Cummings, Matthew L.P. et al. *Representing the Small Business 2004*. Winston-Salem, N.C.: Wake Forest University School of Law Continuing Legal Education, 2004. [KFN7634.Z9 R45 2004].

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Snyder, James E. *Snyder North Carolina Corporation Law and Practice*. 4th ed. Eagan, Minn: Thomson West, 2003. (Supp. 2007/08). [KFN7613 .N67 2003].

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NCCLPFORMS.

L. CRIMINAL PRACTICE AND PROCEDURE

SEE ALSO: CIVIL PRACTICE AND PROCEDURE
GENERAL PRACTICE AND PROCEDURE

Clarke, Stevens H. *Law of Sentencing, Probation, and Parole in North Carolina*. 2nd ed. Chapel Hill, N.C.: Institute of Government, 1997. [KFN7983.2 .S84 1997].

Structured sentencing training and reference manual Raleigh, N.C. : NC Sentencing and Policy Advisory Commission, 2004. [KFN7983.2.Z9 S84 2004]. NOTE: Additional content available online from Administrative Office of the Court website:

<http://www.nccourts.org/Courts/CRS/Councils/spac/Publication/Training/Current.asp>

Farb, Robert L. *Arrest, Search, and Investigation in North Carolina*. 3rd ed. Chapel Hill, N.C.: Institute of Government, 2003. [KFN7976 .F37 2003].

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Rubin, John et al. *Punishments for North Carolina Crimes and Motor Vehicle Offenses*. 3rd ed. Chapel Hill, N.C.: Institute of Government. 2005. (Supp. 2006). [KFN7697.8.Z9 L48 2005].

M. DOMESTIC RELATIONS

Smith, Debnam, Narron, Wyche, Saintsing & Myers, L.L.P. *Douglas' Forms. V.5: Domestic Relations and Guardians*. 6th ed. Newark, N.J.: LexisNexis, 2005. Annual supplement. (Supp. 2007) [Reserve KFN7468 .D68 2005].

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Beci, Donald L. *Family Law 2007*. Winston-Salem, N.C.: Wake Forest University School of Law Continuing Legal Education, 2007. [KFN7494 .F355 2007].

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N. EDUCATION LAW

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O. ELDER LAW

Representing the Elderly. Winston-Salem, N.C.: Wake Forest University School of Law Continuing Legal Education, 2008. [KFN7491.A3 R46].

Basics of Elder Law : Serving Seniors and Financing Long-term Care in a Post-DEFRA World. Cary, N.C. : North Carolina Bar Association Foundation, 2006. [KFN7750.A35 B375 2006].

P. EVIDENCE

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Q. GENERAL PRACTICE AND PROCEDURE

SEE ALSO: CIVIL PRACTICE AND PROCEDURE
CRIMINAL PRACTICE AND PROCEDURE

Anderson, Carol B. *North Carolina Trial Practice*. Charlottesville, Va.: Michie, 1996. (Supp. 2000). [KFN7938 .A86 1996].

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R. INSURANCE

SEE ALSO: REAL PROPERTY

Addleton, Jennifer A, et al. *Insurance law 2008*. Winston-Salem : Wake Forest University School of Law, CLE, 2008. [KFN7585 I55 2008].

Simpson, George L. *North Carolina Uninsured and Underinsured Motor Vehicle Insurance: A Handbook*. St. Paul, Minn.: Thomson West, 2007/2008. Annual editions. [KFN7591.A43 N67].

Snyder, James E. *North Carolina Automobile Insurance Law*. 3rd ed. Norcross, Ga.: Harrison, 1999. Publication continued by West Group, 2002-. Annual supplement. (Supp. 2008) [KFN7591.A4 S69 1999].

S. LABOR AND EMPLOYMENT LAW

Barrett, C. Daniel. *North Carolina Employment Law*. Charlottesville, Va.: LEXIS Law Pub., 1998. 2000 supplement. [KFN7734.5.E55 B37 1998]. NOTE: Out of print.

2007 Fundamentals of Employment Law. Cary, N.C.: North Carolina Bar Association Foundation, 2007. [KFN7734.5.D5 F85 2007].

Employment Law 2006. Winston-Salem, N.C.: Wake Forest University School of Law, 2006. [KF3319 .E55 2006].

T. MOTOR VEHICLES

SEE ALSO: INSURANCE

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U. REAL PROPERTY

Campbell, William A. *Property Tax Lien Foreclosure: Forms and Procedures*. 6th ed. Chapel Hill, N.C.: Institute of Government, 2003. [KFN7871.9.F6 C35 2003].

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V. TAXATION

Guidebook to North Carolina Taxes. Chicago, Ill.: CCH, Inc., 2008. Annual. [KFN7870.A73 G84].

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