Where Things Are

The Law Library reference staff is happy to help you find things within the library. But, listed below is information on some of the things people often ask for help locating. Additionally, the library maps give a layout of each floor to help orient you.

FIND	LOCATION IN LIBRARY
Call No.	See Location of Library Materials by Floor
Circulation Desk (check out books, study room key & other material)	Near library entrance (4th floor)
Classroom 3025	Room 3025, 3rd floor, across from library administration suite
Classroom 3049	Room 3049, 3rd floor
Computer Classroom 3031 (Electronic Learning Center)	Room 3031, 3rd floor, across from library administration suite
Computer Terminals (Public)	Cluster on 4th (entry) floor near leisure reading
Conference/Group Study Room	4th floor, Room 4034, beyond reference offices
Copy Machines	4th (entry) floor Reading Room, in corner behind faculty scholarship display cabinet
Course Reserves Material	Circulation desk near library entrance
DVDs (Popular)	4th floor, empty jackets near leisure reading. Collect DVD at Circulation desk.
Exams, Old	Some available electronically to current law students & faculty. See professor for others.
Electronic Learning Center	3rd floor, Room 3025
Group Study/Conference Room	4th floor, Room 4034, beyond reference librarian offices
Interlibrary Loan Pickup	Circulation desk, near library entrance
Journals	Current issues: Circulation desk; Bound volumes: 3rd floor; Electronic: HeinOnline or LexisNexis Academic (also Westlaw & LexisNexis by subscription)
Leisure Reading	4th floor, corner near public computer cluster
Lost and Found	Circulation desk and law school reception desk
Microfiche & Microfilm	Generally available on same floor as the corresponding print collection. See map.
Newspapers & Magazines	4th floor leisure reading, near public computer cluster. Request others at Circulation desk.
Printers (Lexis/Westlaw - Faculty)	Room 3042
Printers (Lexis/Westlaw - Students)	Law School Rumpus Room
Printers (Public/Guest card)	4th floor, behind public computer cluster

Printers (ITS/CCI - Student)	3rd floor Room 3045
Printers (Law School - Student)	Law School Rumpus Room & 4th floor Rotunda
Reference Desk	4th floor, middle of room, across from picture windows
Reserve material	Circulation desk, near library entrance
Restrooms	3rd floor, bottom of open staircase
Scanners	4th floor, across from reference desk, near windows
Staplers & Hole Punchers	Reference & Circulation Desks. Also near copy machines.
Video Room	3rd floor Room 3044A
Westlaw Public Terminal	4th floor, across from reference desk, near windows

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